**Participant Information Sheet**

**Study Title**: **Maritime messages from the Past: How to bring a traditional, regionally complex boat collection alive**

**Researcher**: **Ying-Ying Yan** PhD

**ERGO number:** 67528

You are being invited to take part in the above research study. To help you decide whether you would like to take part or not, it is important that you understand why the research is being done and what it will involve. Please read the information below carefully and ask questions if anything is not clear or you would like more information before you decide to take part in this research. You may like to discuss it with others but it is up to you to decide whether or not to take part. If you are happy to participate you will be asked to sign a consent form.

**What is the research about?**

*This research is working on a regionally complex maritime archaeological boat collection that will be displayed in a Chinese museum. The collection initially began its journey in 1969 and was set to be part of an exhibition of fast disappearing working boats of the world at Exeter Maritime Museum. Subsequently, the number of boats in the collection grew steadily as the founder of the collection, David Goddard, came up with a vision to create a world boat collection. Subsequently, it suffered from change, addition, loss and destruction after several relocations, and eventually the collection became separated between several different UK regional locations. Over the years, many scholars have kept records on the boats that have been added to the collection. Ultimately, the collection was sold at auction in 2017 and the vast majority of the collection travelled to China, where it is now housed as a unique collection of 148 boats and 40 models from over thirty different countries around the World.*

*This project is to explore the value of such regionally complex collection in communicating our maritime past and present, and the implication to museum displays by developing theoretical frameworks and perspectives regarding the representation of maritime objects in museum spaces.*

**Why have I been asked to participate?**

*Your museum is considered as one of the global comparator examples that has similar collections, to provide evidence for interpretive strategies and contemporary motivations for this research.*

*Your knowledge on the Goddard collection, will provide information for the collection history—helps the researcher have a better understanding on the collection, further help this research to explore potential narratives and display strategies.*

**What will happen to me if I take part?**

*If you would like to take part, I shall pay a visit to the museum. We will have conversations about your museum and the collection in general, some discussion may be virtual. There will be a follow up via email if there are future questions.*

1. *history of the collection*
2. *The criteria for the choices of the boats adding to the collection (how the collection is expanding over time?)*
3. *How do you maintain and make choices for the changing exhibition?*
4. *Driver for change in main exhibition*
5. *Rationale and reaction for deciding how the boats will be displayed*
6. *Small boat register data base and its relevance to the boat collection, the museum as well as wider audiences?*
7. *Is there a connection between museum marketing and the boat collection research?*
8. *is there any visitor demographic statistics and visitors’ experience/expectation questionnaire available?*
9. *Are there any pre-survey for display design in regards to knowing what public want to see in the display?*
10. *How do you communicate the boats with visitors during pandemic?*
11. *Which is your favourite boat/exhibition?*
12. *How would you evaluate Goddard collection?*
13. *What do you think of the management of the collection throughout its life history?*

*If the participant agrees, we would like to use an audio recording machine to record the interview for data analysis purposes.*

**Are there any benefits in my taking part?**

*There may be no direct benefit to the participant as an individual, but it will be beneficial for the museum and research community to recognise and re-evaluate the importance of such boat collection, and might pave way fora future cooperation on studying such collection.*

**Are there any risks involved?**

*There are no known disadvantages or health risks associated with this research.*

**What data will be collected?**

*Data related to the museum and boat collection will be collected.*

*There will not be any use of personal data that is special category data according to Data Protection (this includes information on ethnicity; sexual orientation; gender identity; religious beliefs; genetic data; biometric data from which you can be uniquely identified; and health data).*

**Will my participation be confidential?**

Participation and the information I collect about participants during the course of the research will be kept partly confidential.

Only members of the research team and responsible members of the University of Southampton may be given access to data about these information for monitoring purposes and/or to carry out an audit of the study to ensure that the research is complying with applicable regulations. Individuals from regulatory authorities (people who check that we are carrying out the study correctly) may require access to your data. All of these people have a duty to keep research participant’s information strictly confidential.

Personal information of the participants and interview recordings will be kept confidential within the research team/between myself and my supervisors and will not be shared with third parties.

Some forms of data extracted from the interviews (descriptive information and views on the discussed museum and boat collections) will be included in the dissertation under participants’ names.

The raw data (recordings) will be kept electronically, encrypted and password protected. The recordings will be transcribed and will be destroyed at the end of this study.

**Do I have to take part?**

No, it is entirely up to you to decide whether or not to take part. If you decide you want to take part, you will need to sign a consent form to show you have agreed to take part.

**What happens if I change my mind?**

You have the right to change your mind and withdraw at any time without giving a reason and without your participant right being affected.

**What will happen to the results of the research?**

Research outcome will be presented and written up in thesis: some forms of data extracted from the interviews (descriptive information and views on the discussed museum and boat collections) will be included in the dissertation under participants’ names.

**Where can I get more information?**

*Ying Ying Yan: yy4u16@soton.ac.uk*

*Dr Lucy Blue: lkb@soton.ac.uk*

*Archaeology, Faculty of Humanities, University of Southampton Avenue Campus*

*Southampton, UK, SO17 1BJ*

**What happens if there is a problem?**

If you have a concern about any aspect of this study, you should speak to the researcher who will do their best to answer your questions.

If you remain unhappy or have a complaint about any aspect of this study, please contact the University of Southampton Research Integrity and Governance Manager (023 8059 5058, rgoinfo@soton.ac.uk).

**Data Protection Privacy Notice**

The University of Southampton conducts research to the highest standards of research integrity. As a publicly-funded organisation, the University has to ensure that it is in the public interest when we use personally-identifiable information about people who have agreed to take part in research. This means that when you agree to take part in a research study, we will use information about you in the ways needed, and for the purposes specified, to conduct and complete the research project. Under data protection law, ‘Personal data’ means any information that relates to and is capable of identifying a living individual. The University’s data protection policy governing the use of personal data by the University can be found on its website (<https://www.southampton.ac.uk/legalservices/what-we-do/data-protection-and-foi.page>).

This Participant Information Sheet tells you what data will be collected for this project and whether this includes any personal data. Please ask the research team if you have any questions or are unclear what data is being collected about you.

Our privacy notice for research participants provides more information on how the University of Southampton collects and uses your personal data when you take part in one of our research projects and can be found at <http://www.southampton.ac.uk/assets/sharepoint/intranet/ls/Public/Research%20and%20Integrity%20Privacy%20Notice/Privacy%20Notice%20for%20Research%20Participants.pdf>

Any personal data we collect in this study will be used only for the purposes of carrying out our research and will be handled according to the University’s policies in line with data protection law. If any personal data is used from which you can be identified directly, it will not be disclosed to anyone else without your consent unless the University of Southampton is required by law to disclose it.

Data protection law requires us to have a valid legal reason (‘lawful basis’) to process and use your Personal data. The lawful basis for processing personal information in this research study is for the performance of a task carried out in the public interest. Personal data collected for research will not be used for any other purpose.

For the purposes of data protection law, the University of Southampton is the ‘Data Controller’ for this study, which means that we are responsible for looking after your information and using it properly. The University of Southampton will keep identifiable information about you for 10 years after the study has finished after which time any link between you and your information will be removed.

To safeguard your rights, we will use the minimum personal data necessary to achieve our research study objectives. Your data protection rights – such as to access, change, or transfer such information - may be limited, however, in order for the research output to be reliable and accurate. The University will not do anything with your personal data that you would not reasonably expect.

If you have any questions about how your personal data is used, or wish to exercise any of your rights, please consult the University’s data protection webpage (https://www.southampton.ac.uk/legalservices/what-we-do/data-protection-and-foi.page) where you can make a request using our online form. If you need further assistance, please contact the University’s Data Protection Officer (data.protection@soton.ac.uk).

**Thank you for taking time to read the information form and considering taking part in this research.**